



# Portage Fire Rescue

Fire Chief Troy Haase

119 West Pleasant Street, Portage, WI 53901

Telephone (608)742-2172 / Fax (608)745-4601

## Paramedic Hiring Process

<b>Title:</b>	Paramedic
<b>Salary Range:</b>	\$68,280 - \$78,039 Lateral Transfers are Available
<b>Hours:</b>	56 Hours/Week, 24 on/48 off
<b>Access Application At:</b>	<a href="http://portage.municipalimpact.com/employment-opportunities-1">portage.municipalimpact.com/employment-opportunities-1</a> or contact the Fire Chief at (608) 742-2172
<b>Application Deadline:</b>	<b>October 1, 2024 at 1:00 PM CST</b>

Portage Fire Rescue is seeking paramedics to add to their current eligibility list. If you are currently on the eligibility list there is no need to reapply, we are supplementing the current list with additional candidates. If you are interested please submit the general employment application, resume, cover letter, questionnaire, and required certificates to Fire Chief Troy Haase at 119 W. Pleasant Street, Portage, WI 53901, or via email at [troy.haase@portagewi.gov](mailto:troy.haase@portagewi.gov).

Portage Fire Rescue is in the process of adding new paramedics to their emergency medical service to expand their response capabilities in the City of Portage as well as the Townships of Caledonia, Lewiston, Pacific, and Fort Winnebago. Portage Fire Rescue is a highly skilled and dedicated combination fire department that serves an area of 170 square miles with a population of approximately 16,400 people. The Department currently employs seven full-time personnel, 23 paid-on-call personnel, and one administrative assistant. In 2023, the Fire Department answered 527 fire/rescue calls for service.

The new emergency medical service brings a lot of excitement to the department with a plan to hire EMS personnel to operate all new state of the art ambulances and equipment. The hiring process will be completed in October, with a start date in November and a go live date on January 1, 2025. The department will staff six EMS personnel on three shifts to provide the ability to staff three ambulances 24/7. The new EMS service will respond to approximately 2500 emergency calls annually. The service will only respond to 911 calls.

The department will be filling paramedic positions. The requirements to be hired for these positions are listed below and the full job description is also attached. We will be conducting a general hiring process and then selecting candidates based on qualifications. If you have any questions of whether or not you qualify please contact Fire Chief Troy Haase.

**PARAMEDIC**

- U.S. Citizen, minimum of 18 years of age.
- High School graduation or equivalent
- Technical school training in Fire or Emergency Medical Services or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Must possess a current Wisconsin Paramedic License or be eligible for reciprocity.
- Must possess and maintain a valid, unrestricted Wisconsin Driver's License and insurability to operate department equipment and vehicles.
- Must possess or be able to attain Entry Level Firefighter within 12 months of appointment.
- Must possess or be able to attain Firefighter I Certification within 24 months of appointment.

**DESIRED QUALIFICATIONS**

- Firefighter I Certification
- Driver Operator – Pumper Certification

**SPECIAL REQUIREMENTS**

- Pass a comprehensive background screening that includes a criminal background check
- Pass a psychological evaluation
- Pass a pre-employment physical and drug screening examination
- Complete the employment questions below and submit with your application. (Please attach a separate sheet to complete the questions).
  - Why do you feel you are the best candidate to be involved in the new EMS program for Portage Fire Rescue?
  - Explain how you will use your training and past experience to help you fit into our culture and new EMS program?
  - How does Portage Fire Rescue fit into your career goals?

**Benefit Package**

Portage full-time staff are represented by IAFF Local 2775 and are provided competitive compensation including: vacation time, sick time, FLSA days, paid holidays, health and dental insurance, and the Wisconsin Retirement System. Go to the [portage.municipalimpact.com/fire-related-documents-and-links](http://portage.municipalimpact.com/fire-related-documents-and-links) for contract and benefit package.